

INDIAN STATISTICAL INSTITUTE  
DELHI CENTRE  
7, SJS, SANSANWAL MARG  
NEW DELHI 110016

ADVERTISEMENT NO: D/ISI/PU/186/2018 DATED NOVEMBER 12, 2018

Applications are invited from Indian Nationals for a practical test and documents verification at Indian Statistical Institute, Delhi Centre for one contractual position of Engineering Assistant (Electrical) on 27<sup>th</sup> Nov, 2018 from 10.00 A.M. Reporting time:9.00 A.M.

S.No	Name of Post	Minimum Eligibility Condition	Pay
1.	Engineering Assistant (Electrical)	Higher Secondary (10+2) or equivalent with a diploma of at least 3 yrs duration in Electrical and one year's practical experience. Supervisor's license (Electrical) will be required.	Consolidated Rs. 40,000/- per month

Age: Below 35 years as on October 01, 2018. Recently retired persons from government/autonomous bodies and other similar organisations who are below 61 years as on October 01, 2018 and having experience of worked in a similar capacity may also apply.

Tenure: Tenure of appointment will be for a period of one year only from the date of his/her joining. Tenure may be extended depending on the need of the Institute and performance of the candidate.

Interested candidates who desire to appear for practical test and documents verification should register themselves at the e-mail address: [personnelunit@isid.ac.in](mailto:personnelunit@isid.ac.in) by submitting a soft copy of their Application in the prescribed format available under Administrative Announcements & Tenders along with self attested copies of their certificates in support of their candidature before November 23<sup>th</sup>, 2018 by 5.30 P.M. They should also bring original documents of all the self attested documents which was submitted at the time of registration. Only those who have registered themselves should appear for practical test and documents verification. Candidates who have not registered before the deadline their candidature would not be considered.

Functions: He/she shall be responsible for all technical and operational matters such as designing, preparation of plan, estimate and tender documents etc and execution/supervision of all construction and maintenance work and any other work that may be specifically assigned to him by his superiors. He shall also be required to draw engineering drawings and copies/tracing thereof as and when needed. He shall be responsible for water supply in the Centre including residential campus and for taking immediate corrective measures in case of any fault. He shall also be responsible for operation/maintenance of lift and all other electrical equipment and fittings including motors, refrigerators, air conditioners, wiring, cables etc.

Desirable: Candidates with relevant experience of having worked in government departments/autonomous or other similar organisation and familiarity with the preparing of tender documents, scrutiny of bills etc and other government procedures would be preferred.

The Institute reserves the right to cancel the post advertised without assigning any reasons.

Deputy Chief Executive(Admn)

INDIAN STATISTICAL INSTITUTE  
DELHI CENTRE, 7, SJS, SANSANWAL MARG NEW DELHI 110 016

PLEASE FILL UP THE APPLICATION IN CAPITAL LETTERS

APPLICATIONS FOR THE CONTRACTUAL POSITION OF ENGINEERING ASSISTANT (ELECTRICAL)

Paste/affix  
passport size  
recent photo.  
Do not staple  
the photograph

1. Post applied for \_\_\_\_\_
  2. Name in full (in block letters) Mr./Mrs./Miss  
 \_\_\_\_\_  
 (first name) (middle name) (Last name)
  3. Father's Name: \_\_\_\_\_
  4. Permanent Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
  5. Address for communication: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_ Pin Code \_\_\_\_\_
- Phone (Residential): \_\_\_\_\_ Phone Office: \_\_\_\_\_ Mobile: \_\_\_\_\_

- E-mail address: \_\_\_\_\_
6. Date of birth \_\_\_\_\_
  7. Sex: Male/Female
  8. Nationality \_\_\_\_\_
  9. Religion \_\_\_\_\_
  10. Mother tongue \_\_\_\_\_
  11. Marital status: Unmarried/Married

12. Particulars of academic qualifications S.S.C./ Matriculation onwards. Attach copies of marks/grade sheets and certificates including technical qualifications

No.	Examination	Year of admission	Year of passing	Division/ Grade	Special subjects or field of specialisation	School/ College/ University

13. Category: \_\_\_\_\_
14. Presently employed in \_\_\_\_\_ (b) w.e.f. \_\_\_\_\_
15. Salary details \_\_\_\_\_
- 16.a) Present designation: \_\_\_\_\_
- (b) Job Responsibilities: \_\_\_\_\_

18. Previous employment details (please list all jobs held by you starting from the current job) Use separate sheet if needed

No	Name & address of employer	Designation & Nature of duties	Period of employment should be clearly mentioned		Total salary		Reason for leaving
			From	To	Beginning	Final	

19. Languages known

S.No	Language	Read	Write	Speak

20. Details of Supervisor's License(Electrical) \_\_\_\_\_ Validity \_\_\_\_\_

21. Any other information you wish to add

\_\_\_\_\_

\_\_\_\_\_

Declaration: I hereby declare that all the statements made above/information given above are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
(Place)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Full signature of the applicant)