

**PLANNING AND POLICY RESEARCH UNIT  
INDIAN STATISTICAL INSTITUTE  
DELHI CENTRE**

**Advertisement**

15<sup>th</sup> September, 2020

Application in plain paper are invited for **one Project Linked Personnel** under the Planning and Policy Research Unit (PPRU), an endowment set up by the NITI Aayog (erstwhile Planning Commission) as per the following qualifications and experience.

**Qualification:** Degree/Diploma in server/network management (Windows and Linux).

**Experience:** At least 10 years' experience in technical support preferably in multi-user environment such as academic and research institutions.

**Desirable:** Some administrative experience in record keeping, budget preparation and maintenance of contracts.

**Duties:** Management of Windows and Linux server, management of email, ftp access, security and firewall protection; maintenance of network and website; management of data lab including installation and organisation of data files for efficient and secure sharing; management and monitoring of lab users, network printer and data backup; liaison with hardware and software suppliers, record keeping of hardware and software acquisition; installation and maintenance of anti-virus software; installation and trouble shooting of software relating to econometrics and data base management.

**Pay:** A consolidated salary of ₹ 45, 000/- per month

**Tenure of appointment:** Initially for one year and can be extended based on requirement and performance. The appointment can be terminated any time with one month's notice.

Typed application stating (1)Name (in block letters), (2)Address, (3)E-mail address, (4)Date of Birth, (5)Qualification, (6)Work experience and (7)Telephone/Mobile No. addressed to the Head, Indian Statistical Institute and superscribed as "PLP PPRU" should reach the **Head, Economics and Planning Unit, Indian Statistical Institute, 7SJS Sansanwal Marg, New Delhi 110016, email: [ppruisid@gmail.com](mailto:ppruisid@gmail.com), latest by 25<sup>th</sup> September 2020.** The institute reserves the right not to appoint.

Head, Delhi Centre  
Indian Statistical Institute