



INDIAN STATISTICAL INSTITUTE, DELHI CENTRE/ भारतीय सांख्यिकी संस्थान, दिल्ली केंद्र
7 S.J.S MARG, KATWARIA SARAI/7 एस.जे.एस मार्ग, कटवारिया सराय
NEW DELHI 110016/ नई दिल्ली 110016
NOTICE INVITING e-TENDER/ ई - निविदा आमंत्रण सूचना

NIT No-D/ISI/Civil Work/Scrap/2024/ 65

Dated : - 07/05/2024

Subject: Disposal of condemned & unserviceable materials available ISI Campus, Delhi Centre New Delhi-110016

विषय: आईएसआई परिसर, दिल्ली केंद्र नई दिल्ली -110016 में उपलब्ध निंदनीय और अनुपयोगी सामग्री का निपटान

Online Tenders in Two bid system are invited from all eligible bidders for the following work at Indian Statistical Institute, 7, SJS, Sansanwal Marg, New Delhi 110 016. The Tender notice will be available on www.eprocure.gov.in/ www.isid.ac.in under Administrative Announcements and Tenders

Name of the Work: Disposal of condemned & unserviceable materials available ISI Campus, Delhi Centre New Delhi-110016

Place of the Work: Indian Statistical Institute, Delhi Centre, 7, SJS Sansanwal Marg, New Delhi 110 016

Scope of the Work: The scope of work includes the works mentioned in the Schedule of Requirements

Please refer to the tender document for further details.

भ्रमापन पति

Dy. Chief Executive (Admin)
Delhi Centre

उप. मुख्य कार्यकारी (प्रशासन)
दिल्ली केंद्र

उपलब्ध निंदनीय और अनुपयोगी सामग्रियों के निपटान के लिए आइटम दर कार्य के लिए ई-निविदा (एनआईटी) आमंत्रित करने की सूचना आईएसआई परिसर, दिल्ली केंद्र नई दिल्ली-110016

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INSTRUCTIONS TO BIDDERS

1. The interested bidders are advised to go through the tender document carefully and satisfy themselves against the eligibility criteria laid down therein.
2. Two bid system shall be followed for this tender. The bidders shall submit the **“Technical Detail”** in Annexure-A and **“Price Bid”** in Annexure-B duly signed and stamped along with tender document as mentioned in the NIT. Tender should be downloaded from www.eprocure.gov.in/ www.isid.ac.in under Administrative Announcements and Tenders.
3. The details provided in Annexure A & B, along with all enclosures, certificates etc. and corrections in the tender, if any, should be signed and stamped by the bidder before submission.
4. All the details should be provided in ink. Overwriting/applying correction fluid should be avoided.
5. The quotation shall remain valid for a period of **90 (Ninety) days** from the date of opening the bid.
6. The acceptance of the tender in part or whole shall rest with the Competent Authority of the Institute, who reserves to himself/herself the authority to reject any or all the tenders received without assigning any reason thereof.
7. Bids, which do not fulfill any of the conditions, mentioned hereinabove or hereinbelow or are incomplete in any respect, will be rejected.
8. Bidders must have the experience of at least one similar type of work during the last three years.
9. Bidders must have GST registration, valid PAN card.
10. The participating agencies shall submit the following self-attested documents along with their bids signed on each page:
 - (i) Photocopy of PAN Card.
 - (ii) Photocopy of GST Registration Certificate
 - (iii) Photocopy of Work Order/Completion certificate of having executed at least one other similar type of work.
 - (iv) The original documents of PAN card, GST registration certificate, ITR, Completion Certificate and Firm details shall have to be produced by the successful bidder for verification before award of contract
11. Incomplete bids / conditional bids, bids received in any other mode except those mentioned in Instruction No. 2 or bids received after the last date will not be entertained and will be summarily rejected.
12. Before submitting the Bid, it is advisable that the tenderer acquaint himself with the premises so as to get an idea of the site he will be working at.
13. Bidders are asked to refer the Crucial Dates as given below for further information. Corrigendum to the Tender notice, if any, will also appear on www.eprocure.gov.in/ www.isid.ac.in.

While submitting the Tender for this work, the tenderers will be deemed to have read, understood and accepted all the terms and conditions laid down in the Tender document. Any doubts or clarifications with regard to the interpretation of the Terms and Conditions stipulated in this Tender enquiry, may be got clarified from Engineer (Civil), ISI, Delhi Centre, within the dates mentioned hereunder. Requests for postponing the Tender opening date for the same will not be accepted.

CRUCIAL DATES/ महत्वपूर्ण तिथियां

Sl. No. क्रमांक संख्या	Notice/ सूचना	Date/ दिनांक	Time/ समय
1.	Publication of Tender notice/ निविदा सूचना का प्रकाशन	7-5-2024	06:00 PM
2.	Starting Date for Downloading of Documents/ दस्तावेजों को डाउनलोड करने की प्रारंभिक तिथि	8-5-2024	10:00 AM
3.	Clarification Start Date/ स्पष्टीकरण प्रारंभ तिथि	8-5-2024	10:00 AM
4.	Clarification End Date/ स्पष्टीकरण समाप्ति तिथि	14-5-2024	10:00 AM
5.	Pre Bid Meeting Date/ प्री बिड मीटिंग तिथि	15-5-2024	02:00 PM
6.	Bid Submission Start Date/ बोली जमा करने की तिथि	8-5-2024	10:00 AM
7.	Bid Submission End Date/ बोली जमा करने की अंतिम तिथि	27-5-2024	03:00 PM
8.	Bid Opening Date/ बोली खुलने की तिथि	28-5-2024	03:30 PM

SCHEDULE OF REQUIREMENTS (SCOPE OF WORK)/ आवश्यकताओं की अनुसूची (कार्य का दायरा)

The scope of work of the successful bidder (hereinafter referred to as contractor) at ISI Delhi Centre (hereinafter referred to as ISID) under the tender includes:

निविदा के तहत आईएसआई दिल्ली केंद्र (इसके बाद आईएसआईडी के रूप में संदर्भित) में सफल बोलीदाता (इसके बाद ठेकेदार के रूप में संदर्भित) के कार्य के दायरे में शामिल हैं:

1. Disposal of condemned & unserviceable materials available ISI Campus, Delhi Centre New Delhi-110016.
 2. The contractor shall deploy his own material, manpower, tools and equipment.
 3. The deployed agency or its deployed manpower will not be provided with any residential accommodation at the work place or transportation to or from workplace.
 4. No freight charges for transport of materials to ISID premises or cost of labour will be provided by ISID.
1. आईएसआई परिसर, दिल्ली केंद्र नई दिल्ली -110016 में उपलब्ध निंदनीय और अनुपयोगी सामग्री का निपटान
 2. ठेकेदार अपनी सामग्री, जनशक्ति, उपकरण और उपकरण तैनात करेगा।
 3. तैनात एजेंसी या उसकी तैनात जनशक्ति को कार्य स्थल पर कोई आवासीय आवास या कार्यस्थल तक या उससे परिवहन उपलब्ध नहीं कराया जाएगा।
 4. आईएसआईडी परिसर में सामग्री के परिवहन के लिए कोई भाड़ा शुल्क या श्रम की लागत आईएसआईडी द्वारा प्रदान नहीं की जाएगी।

TERMS AND CONDITIONS OF CONTRACT/ अनुबंध के नियम और शर्तें**1. Work Completion Time / काम पूरा करने का समय**

The entire work (disposed of) should be completed within 07 (seven) days of commencement of the work. Work (disposed of) should be commenced within 02 (two) days of the issuance of Work Order. In case of failure of the successful bidder to adhere to the above timeline, compensation for delay of work @ 1% per month of delay, to be computed on per day basis of the ordered value of work, will be recovered by ISI Delhi Centre from the successful bidder.

2. ELIGIBILITY CRITERIA/ पात्रता मापदंड

In order to be eligible for bidding, the Tendering firm must possess the following:

- a) A valid PAN card
- b) A valid GST Registration Certificate
- c) Work Order/Completion Certificate of one similar type of work.

3. Highest Bidder/ सबसे अधिक बोली लगानेवाला

The bidders may visit site inside Indian Statistical Institute Delhi Centre and inspect the material to be purchased by them. The competitive highest bidder have to deposit full and final (amount/DD in the favour of Indian Statistical Institute Delhi Centre of any nationalize Bank) of the material before lifting the material from the premises. The material shall be weighed at weight Bridge/manually weight jointly in the premises. The manually weight machine will be bringing at his own cost no additional payment will be made in this regard. The material may be more or less, depend upon the actual availability at site. No one will be able to make any claim/right in this regards.

4. RATES/ दरें

Rates should be quoted on item rate in the enclosed Performa as per **Annexure B** attached with the Tender document. All rates should be inclusive of GST. Rates will remain fixed during the currency of the contract, even if there is a variation in the Cost Index.

5. AWARD OF CONTRACT TO THE HIGHEST BIDDER/ उच्चतम बोली लगाने वाले को अनुबंध प्रदान करना

ISID will award the contract to the bidder whose Bid has been determined to be substantially responsive and who has offered the **highest** evaluated tender price.

Notwithstanding the above, ISID reserves the right to seek previous Work Orders, references etc. and to accept or reject any quotations and to cancel the process and reject all tenders at any time prior to award of contract.

Contract will be awarded to the firm offering the highest/Net Bundled price and not with the reference to the highest prices quoted for the sub-items. The issuance of Work Order will depend upon the requirement of the ISID and on actual basis.

In case two firms quote the same total amount (that is, total cost of the work), then the total tendering process will be cancelled.

6. DISCIPLINE/ अनुशासन

The contractor shall maintain strict discipline among their workforce and shall review their performance at regular intervals. Personnel employed by the contractor, who are found to be indisciplined or whose performance is not satisfactory, as noticed by the contractor or as reported by the authorized officer of ISID, shall be replaced by the contractor immediately without causing any disruption in the assigned work. The contractor shall be solely and fully responsible and liable for the act, conduct and behavior of their personnel. In case of any misconduct and/or criminal activities by any of their personnel, the matter will be brought to the notice of the contractor by ISID for necessary action. The contractor shall remain liable for any damage caused to the property or person of ISID by any person engaged by him. In addition, ISID reserves the right to initiate legal proceedings against such person or persons and/or the contractor for recovery of damages so caused.

07. PENALTY/ दंड

In case of financial loss/liability incurred due to negligence/default on the part of the contractor or his staff, non-compliance of the provisions of the applicable Acts/statutes/Legislation/Rules or regulations relevant to the contract, ISID reserves the right to recover such monetary losses from the security deposit of the contractor.

The successful bidder has to start the work within 2 days of issuance of Work Order and complete the work within one month, failing which, ISI Delhi Centre will recover **Compensation for Delay of work @ 1% per month of delay to be computed on per day basis of the contract value.**

8. STATUTORY DEDUCTIONS/ वैधानिक कटौती

All the statutory deductions towards GST / Income Tax etc. shall be made from the bill/s as applicable as per the prevailing rates under the rules.

9. INDEMNIFICATION/ क्षतिपूर्ति

ISID shall have no liability whatsoever towards the persons deployed by the contractor for the subject of work. The contractor shall keep ISID indemnified against all losses/damages/liabilities/claims arising out of deployment of the contractor's workers during the period of the contract. Any claim which may arise during the currency of the contract or at any subsequent point of time, shall be the sole responsibility of the contractor and ISID shall in no way be held responsible for it.

16. LIABILITY AGAINST LOSS OR DAMAGE TO LIFE OR PROPERTY/ जीवन या संपत्ति के नुकसान या क्षति के खिलाफ दायित्व

The contractor shall be liable to pay ISID for any loss/damage caused as a result of theft/pilferage of any property of ISID from the premises where the staffs of the contractor have been deployed, provided such loss/damage is due to the negligence of the contractor or its deployed manpower.

The contractor shall also be liable for the consequences of any incident of major/minor injury or accident or death caused to any of its worker arising out of or in the course of his employment under the scope of the contract.

ISID shall not be responsible for any injury or loss of life in respect of the contractor that may take place while on work. Any compensation or expenditure towards treatment for such injury or loss of life shall be the sole responsibility of the contractor. The contractor shall be solely responsible for any damage, injury or accident that may occur to any of his personnel working under his contract. No claim whatsoever arises to ISID.

11. TERMINATION OF THE CONTRACT IN FULL OR IN PART/ परिसमापन हर्जाना

The contract will be automatically terminated upon the expiry of the period of the contract. The contract may also be terminated by either of the parties after serving a notice of one month to the other party or payment of charges in lieu thereof. Any complaints pending on the day of giving notice and also before the expiry of the notice served shall have to be attended in accordance with the terms and conditions of the contract.

ISID may terminate the contract in full or part, subject to the said provision, in case of failure/neglect/default/refusal on the part of the contractor to perform satisfactorily as per the scope of the contract. In such an event, ISID reserves the right to get the balance work executed through alternate source(s) at the risk and cost of the contractor and the security deposit of the contractor shall stand forfeited. Further, in the event of termination, the contractor shall vacate the site/premises peacefully and remove the personnel deployed by him within the stipulated period as decided by ISID. The decision of ISID authority in this regard shall be final and binding upon the contractor.

In case of breach of any of the terms & conditions of the agreement, the Institute shall be at liberty to terminate the contract forthwith without prejudice to the right of the Institute to claim damages on account thereof and the Contractor and his personnel shall vacate the area of operation for this purpose on the expiry of such period. In the event of such termination of the contract, the refund of Security Deposit would be subject to deduction of any dues, penalties or other recoveries etc.

12. SUBLETTING / SUBCONTRACTING/ सबलेटिंग / सब-कॉन्ट्रैक्टिंग

Subletting or subcontracting of the contract, either in full or part, is not allowed under any circumstance. In other words, the contractor shall not enter into any sub-contract with any person or transfer the contract or any benefit thereunder to any person or firm without written permission and approval of ISID.

13. RESOLUTION OF DISPUTES/ विवादों का समाधान

- (a) Save where expressly stated to the contrary in this contract, any dispute, difference or controversy of whatsoever nature between the parties, however arising under, out of or in relation to this contract including disputes, if any, with regard to any act, decision or opinion of any of the party
- (b) and so notified in writing by either party to the other, the "Dispute" shall in the first instance be attempted to be resolved amicably in accordance with the procedure set forth in para (b) below.
- (c) Either party may require such Dispute to be referred to the concerned officials of ISID and the contractor for amicable settlement. Upon such reference, the two shall meet at the earliest opportunity as per their mutual convenience and in any event within fifteen (15) days of such reference to discuss and attempt to amicably resolve the dispute by mutual consultation. If the dispute is not amicably settled within fifteen (15) days of such meeting, either party may refer the dispute to arbitration in accordance with the provisions of arbitration clause. In such an eventuality, the party intending to start arbitration shall have to give notice to the other party of its intention to commence arbitration as per the Indian Arbitration and Conciliation Act.

14. ARBITRATION/ मध्यस्थता करना

- 1. In the event of any question, dispute/difference arising under the agreement or in connection herewith (except as to matters the decision of which is specially provided under this contract) the same shall be referred to the sole Arbitration of the Head, ISI, Delhi Centre or his nominee.
- 2. The decision of the Arbitrator shall be final and binding on the parties. In the event of such Arbitrator to whom the matter is originally referred is unable to act for any reason whatsoever, the Head, ISI Delhi Centre shall appoint another person to act as the Arbitrator in place of the original Arbitrator in accordance with the terms of this agreement. The Arbitrator so appointed shall be entitled to proceed with the reference from the stage which was left by his predecessor or afresh as the case may be. The Arbitrator may give interim award and/or directions, as may be required.
- 3. Subject to the aforesaid provisions, the Arbitration & Conciliation Act and the rules made thereunder and any modification thereof from time to time being in force, shall be deemed to apply to the Arbitration proceedings under this clause.

15. MISCELLANEOUS/ विविध

- (i) The workers to be deployed by the contractor should be physically fit and not be suffering from any chronic disease/ailment. They should be of sound physical and mental health and should be free from any physical disability which would interfere in the normal discharge of their duties.
- (ii) The contractor shall deploy adequate manpower as per actual requirements. It will be the responsibility of the contractor to supervise the work of the personnel deployed by him and ensure fast and speedy disposal of work without compromising on the quality of the work.

- (iii) The contractor shall be fully responsible for the safe custody of the materials/equipment/documents relevant to the contract till handing over the materials/documents to the authorized officer of ISID.
- (iv) The contractor is responsible for any accident during duty hours at work site. All medical treatment/medical expenditure incurred for the treatment of the injured worker shall be borne by the contractor.
- (v) ISID reserves the right to award parallel contract or award part of the work to other agency(s) in the event of failure of the contractor to perform the functions as per the WO to the satisfaction of ISID and the same will be at the risk and cost of the contractor.
- (vi) The works shall be strictly carried out under the supervision of Engineer (Civil).
- (vii) During the material removing out , the following material shall be removed out by the bidder at his own cost.
 - a) The broken piece of glass
 - b) The broken piece of sanitware material like wash basin/sink
 - c) The broken piece of door shutter/table/chair/etc

16. JURISDICTION/ क्षेत्राधिकार

The legal jurisdiction of the contract shall be the High Court of Delhi only.

INDIAN STATISTICAL INSTITUTE

DELHI CENTRE

NEW DELHI – 110 016

DETAILS OF THE BIDDER

Sl. No.	Descriptions	Information to be filled by the tenderer (if required separate sheet may be enclosed)	
1.	Name and address of firm/agency with complete contact details		
2.	Type of Organisation (whether proprietorship, partnership, private limited, limited company)		
3.	Name and address of the Directors, Proprietor/Partners		
4.	Year of formation of the company and years of experience in works of similar nature		
5.	Details of registration of the Firm/Company	R. No.	Copy enclosed: Y / N
6.	GST No./Certificate	No.:	Copy enclosed: Y / N
7.	PAN No.	No.:	Copy enclosed: Y / N
8.	Any other information		

Copies of relevant documents are to be enclosed in support of the above information.

List of major clients, including Govt. Organisations/ Academic Institutions where the bidder has executed similar nature of works:

Sl. No.	Name of client with contact details	Nature of Works	Period	Contract value
1.				
2.				
3.				
4.				
5.				

Copies of relevant work order/ experience certificate are to be enclosed in support of above information.

Undertaking

I hereby certify that all the information furnished is true to the best of my knowledge. I have no objection to the Institute verifying any or all the information furnished in this document with the concerned authorities, if necessary. I also understand that if any of the information is found false at any stage, I am liable to be deregistered from the panel of approved contractors or banned from doing any business dealings with Government Departments or blacklisted or subject to monetary penalties as deemed fit by ISID.

I also certify that I have read and understood all the scope of work, terms and conditions indicated in the tender document and hereby accept all of the same unconditionally.

I agree to the forfeiture of EMD if I fail to comply with all or any of the terms and conditions as laid down in the Tender Enquiry No., which would constitute to have force of a contract between me and ISID if I am declared as a successful bidder.

I also certify that I have signed all the pages of the Tender document with my conscious knowledge.

Signature of the authorized signatory of the agency
Official seal/Stamp

Subject: Disposal of condemned & unserviceable materials available ISI Campus, Delhi Centre
New Delhi-110016

विषय: आईएसआई परिसर, दिल्ली केंद्र नई दिल्ली -110016 में उपलब्ध निंदनीय और अनुपयोगी सामग्री का निपटान

(A) Details of material

Sr No.	Brief Description of material	Unit	Quantity in (approximate)	Price quoted by the bidder
1	Condemned & unserviceable GI SOLAR PANNEL stand/grills & steel reinforcement any other such items.	Kg	1000	
2	CI Pipe, bend, p-trap,- (all inch dia).	kg	50	
3	GI, Pipe with fitting (elbow-tee-nipple etc.) - (all inch dia) and any other such material.	kg	1000	
4	Wooden scrap, etc. and any other such wooden material door/bed/Amari etc. .	Kg	500	
5	Old water PVC Tank including all fit.	kg	150	
6	Plastic PVC pipe, PVC Sheet, fiber shutter ALL PVC Material.	kg	300	
7	China sanitary WC/EWC Cistern wash basin, and other such items broken condition.	LS	1 JOB	
8	Stainless steel kitchen sink, and any other such items.	kg	50	
9	Plain Glass (broken condition) and including old wall mirror/window glass etc	LS	1 JOB	
	Amount of Inclusive GST		Amount	

ममापन पाटी

Dy. Chief Executive (Admin)
उप. मुख्य कार्यकारी (प्रशासन)
दिल्ली केंद्र

Sign of contractor representative