

COMPUTER CENTRE, ISI-Delhi Centre New Delhi-110016

Gram: STATISTICA, NEW DELHI
Phone: 011-41493 909, 41493 903
FAX: 011-41493 981
E-mail: ccsupport@isid.ac.in

7, S.J.S. SANSANWAL MARG
Opposite: Katwaria Sarai Bus Stop
(Near Qutab Hotel)
NEW DELHI – 110 016 (INDIA)

Ref: ISID/FY18-19/CC-011

Sealed Quotation are invited for Supply of 03 Nos. of Laptops

**(Last date for submission of the sealed quotation is November 5th, 2018
latest by 3:00 PM).**

Sealed quotations are invited for Supply of Laptops with Technical details as per Annexure-I. Quotes mentioned shall remain valid for 35 days from the last date of submission of the quotation.

The quotations for supply of Laptops should be provided as per Technical details mentioned in 'Annexure-I' given on page no. 2 and Bill of Quantity (BOQ) format (Annexure-II) given on page no. 3.

Any tenders which are incomplete or not as per the prescribed Technical details i.e. Annexure-I (Page No. 2) and BOQ i.e. Annexure-II (Page No. 3) will be summarily rejected.

The envelope to be marked as **"Quotation for Supply of Laptops" Ref: ISID/FY18-19/CC-011** and should also contain the name and address of the Bidder. **The quotations should reach us on or before November 5th, 2018 latest by 3 PM.** Quotations received after the date mentioned above will be rejected.

ISI-Delhi Centre may at its discretion extend deadline for submission of quotation.

The envelopes shall be addressed to ISI-Delhi Centre at the following address

**Tender Box (outside Room No. 109)
Computer Centre,
Faculty Block-Ground Floor,
Indian Statistical Institute,
7 S.J.S. Sansanwal Marg,
Katwaria Sarai Opp. Bus Stop,
New Delhi-110016.**

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Annexure-I

Technical Details of Laptops

(Quantity: 03 No.)

Sr.	Part Name	Configuration	EQUIVALENT OR BETTER
1	Processor	Intel Core i5-8250U processor, Processor speed with Turbo Boost >=3.3GHz, Cache >=6MB	
2	Display	13.3" Full HD Anti-glare (1920x1080) LED-backlit display	
3	Memory	8 GB DDR4	
4	Storage	256GB SSD	
5	Graphics Memory	Intel® UHD Graphics 620 OR EQUIVALENT	
6	Webcam	Std. Wide screen HD Camera	
7	Color	Silver	
8	Audio	2*Tuned Speakers	
9	Ports and Slots	1 HDMI; 1 headphone/microphone combo; 1x 3-in-1 SD Media Card Reader (SD, SDHC, SDXC)	
10	Keyboard & Trackpad	Backlit keyboard with numeric keypad with multi-touch gesture support	
11	Battery and Power	2-cell Li-ion, 65 W AC power adapter	
12	Wireless	Wi-Fi® and Bluetooth® Combo	
13	Operating System	>=Windows 10 Home*64bit	
14	Warranty	>=One year Onsite Warranty	
15	Weight	<=1.50kg	
16	Security Software	Licensed Antivirus with subscription >= 1 Year	
17	Regulatory	ENERGY STAR® Certified	
Preffered Make		HP, Dell, Lenovo, Samsung or EQUIVALENT	

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Annexure-II

Bill of Quantity (BOQ)

SR.	Product name / Item Description	UNIT	Qty.	Unit Price	GST	Unit Price Inclusive GST
1.	(i). Quoted Make: (ii). Model: (iii). Configuration: <u>NOTE. Attach Full Technical detailed sheet cum brochure of the quoted Make and Model</u>	Nos.	03			
Other Charges if Any						
Grand Total for 03 Nos. of Laptops inclusive GST						
Grand Total in Words:						

Note: The BOQ (Annexure-II) along with duly filled in Technical details (Annexure-I) should be on Vendor/Company's Letter Head in above given format (Annexure-I given @Page No. 2, Annexure-II given @Page No. 3) only.

Instruction: Vendors/Companies are instructed to read and understand the Terms and Conditions given at Page No. 4.

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Terms and Conditions: -

01. Sealed Quotations are invited from the reputed firms who fulfil the qualifying requirements.
02. The bidder should not have been blacklisted by any government organisation/PSU in the past.
NOTE. Attach the undertaking with sealed Quotation only. UNDERTAKING, TO BE FURNISHED ON COMPANY LETTER HEAD WITH REGARD TO BLACKLISTING/ NON- DEBARMENT, BY ORGANISATION
03. The Vendor/Company must attach the full Technical detailed sheet of the quoted Make and Model.
Any sealed quotation submitted without quoted Make/Model's full Technical detailed sheet will not be entertained and participation in the tendering will not be accepted.
04. The Vendor/Company should have supplied similar type of items to at least One Government Organisations/PSUs/MNCs/TV Channels/ Educational Institutions and copy of supply order for the same along with satisfactory completion Certificate should be enclosed with Technical detailed sheet only.
05. Quotation Specific OEM Authorization Letter/Certificate with valid date should be enclosed with sealed Quotation only.
06. The Vendor/Company shall have office or branch in Delhi/NCR. Supportive documents must be attached in case of branch office in NCR.
07. Agency should have Permanent Account Number (PAN) under the Income Tax Act, 1961. A copy of the PAN card along with GST No. should be enclosed with sealed Quotation only.
08. Standard Support: To be provided by Vendor which includes product & technical support.
09. Period of Delivery: Items should be delivered within 2 week from the date of issue of Purchase Order.
10. The mentioned Price should be inclusive of installation services, GST and delivery charges if Any.
11. Prices should be quoted in Indian Rupees only with no conditions attached.
12. Payment will be made through NEFT/RTGS within four weeks after successful delivery and installation of the item.
13. The quantity/items mentioned above is only indicative but not exhaustive, actual quantity/items may vary as per actual needs.
14. ISI-Delhi Centre reserves the right to accept/reject any or all the tenders/quotations without assigning any reasons.

Important: If a Vendor/Firm violates any of these terms and conditions, it shall be blacklisted.
