

COMPUTER CENTRE, ISI-Delhi Centre New Delhi-110016

Gram: STATISTICA, NEW DELHI
Phone: 011-41493 909, 41493 903
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7, S.J.S. SANSANWAL MARG
Opposite: Katwaria Sarai Bus Stop
(Near Qutab Hotel)
NEW DELHI – 110 016 (INDIA)

Ref: ISID/FY17-18/CC-032

Sealed Quotations are invited for Purchase of LaserJet Black and White Printer etc.

Sealed quotations are invited for purchase of LaserJet Black and White Printer. Quotes mentioned shall remain valid for 30 days from the date of submission of the quotation.

The quotations of **LaserJet Black and White Printer etc.** should be provided as per Technical details mentioned in 'Annexure I' given on page no. 2.

Any tenders which are incomplete or not as per the prescribed Technical details i.e. Annexure I (Page No. 2) will be summarily rejected.

The envelope to be marked as **"Quotation for LaserJet Black and White Printer etc."** Ref: ISID/FY17-18/CC-032 and should also contain the name and address of the Bidder. The quotations should reach us on or before **March 16th, 2018**. Quotations received after the date mentioned above will be rejected.

ISI-Delhi Centre may at its discretion extend deadline for submission of quotation.

The envelopes shall be addressed to ISI-Delhi Centre at the following address

**Tender Box (outside Room No. 109)
Computer Centre,
Faculty Block-Ground Floor,
Indian Statistical Institute,
7 S.J.S. Sansanwal Marg,
Katwaria Sarai Opp. Bus Stop,
New Delhi-110016.**

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Annexure I

Sealed Quotation for Purchase of LaserJet Black and White Printer etc.

S. No.	Product name / Item Description	Qty.
1	LaserJet Black & White Printer Print Up to 40-50 ppm Black Automatic Duplex Built-in Ethernet ePrint USB 2.0 OS Support-Windows, MacOS, Linux OS Memory: 512MB Toner <u>NOTE: Warranty : 3 Years (1 year + 2 Years Care Pack)</u> <u>Preferred Make: HP, Canon, Xerox</u>	1
2	WD My Passport 2TB Portable External Hard Drive (Black)	2
3	Logitech H600 Wireless Headset	1

Note, The Item at S. N. 1 have to be quoted with 3-Years OEM Warranty Pack only.

Note: The quotation should be on Vendor/Company's Letter Head.

Instruction: Vendors/Companies are instructed to read and understand the Terms and Conditions.

Terms and Conditions: -

01. Sealed Quotations are invited from the reputed firms who fulfil the qualifying requirements.
02. The Vendor/Company shall have office or branch in Delhi/NCR. Supportive documents must be attached in case of branch office in NCR.
03. Standard Support: To be provided by Vendor which includes product & technical support.
04. Period of Delivery: Items should be delivered with 1 week from the date of issue of Purchase Order.
05. The mentioned Price should be inclusive of all taxes.
06. Prices should be quoted in Indian Rupees only with no conditions attached.
07. Payment will be made through NEFT/RTGS within four weeks after successful delivery and installation of the item.
08. The quantity/items mentioned above is only indicative but not exhaustive, actual quantity/items may vary as per actual needs.
09. ISI-Delhi Centre reserves the right to accept/reject any or all the tenders/quotations without assigning any reasons.

Important: If a Vendor/Firm violates any of these terms and conditions, it shall be blacklisted.
