Hkkjrh; lkaf[;dh; laLFkku

INDIAN STATISTICAL INSTITUTE

fnYyh dsUnz@Delhi Centre

,yVhlh dk miHkksx djrs le; vftZr vodk'k dk uxnhdj.k

APPLICATION FORM FOR ENCASHMENT OF EARNED LEAVE WHILE AVAILING

LEAVE TRAVEL CONCESSION

1. uke Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_jksy ua0-Roll No.\_\_\_\_\_\_\_\_\_

vuqHkkx Section\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. ,yVhlh CykWd o"kZ LTC Block year\_\_\_\_\_\_\_\_\_\_\_\_\_tkus dk LFkkuPlace of visit\_\_\_\_\_\_\_\_\_\_

3.NqV~Vh dk izdkj Catagory of Leave\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Lohd`r sanctioned from\_\_\_\_\_\_\_\_\_\_\_ls\_to\_\_\_\_\_\_\_\_\_\_\_\_\_rd

4.eq>s \_\_\_\_\_\_\_fnu dh NqV~Vh ds uxnhdj.k dh vuqefr nh tk,

I may be permitted to encash\_\_\_\_\_\_\_\_\_\_\_\_\_\_days Leave

fnukad vkosnd ds gLrk{kj

Date: Signature of applicant

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_fnu ds uxnhdj.k dh Lohd`fr nh tk ldrh gS

May be allowed \_\_\_\_\_\_\_\_\_\_\_\_\_days for encashment

iz'kklfud vf/kdkjh

Administrative Officer(PU)

fo'ks"k dk;Z vf/kdkjh

Officer on Special Duty

izeq[k fnYyh dsUnz

Head Delhi Centre

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mk0@Jherh@Jh \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ds [kkrs es\_\_\_\_\_\_\_\_ fnu dk vodk'k de fd;k x;k

Dr./Mrs/Mr\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Earned Leave Account has been debited in the ledger by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_days.

iz'kklfud vf/kdkjh

Administrative Officer(PU)

ys[kk vuqHkkx

Accounts Section.