

INDIAN STATISTICAL INSTITUTE

DELHI CENTRE

APPLICATION FORM FOR GRANT OF LTC ADVANCE

1.Name 2.Roll No. 3.Designation

4.Present Basic Pay 5. Date of joining the Institute

6.Whether wife/husband is employed YES/NO
If Yes, whether entitled to LTC YES/NO

7.Whether concession is to be availed for visiting
(i)Home Town (a) Home Town declared in LTC _____
(b) Block Year _____
(ii)Anywhere in India (a) Place to be visited _____
(b) Block Year _____

8.If journey is to be undertaken by Air / Train / Bus
Nearest Railway station / Airport _____

9.Single rail fare/air fare/bus fare from headquarters
to hometown/place of visit by shortest route _____
(a)Class of Journey _____

10.Persons in respect of whom LTC is proposed to be availed including self:

Sl.No	Name	Age	Relationship

11.Amount of advance required Rs. _____

I declare that the particular furnished above are true and correct to the best of my knowledge. I undertake to produce the tickets before performing the journey. In the event of cancellation of the journey, I undertake to refund entire advance in one instalments.

Signature _____ Roll No. _____ Section _____ Date _____

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For Office Use Only

LTC Advance(a) entitled/not entitled. May be paid as per rules.

S.O. E.O. Accountant A. O. Head,Delhi Centre