

INDIAN STATISTICAL INSTITUTE

DELHI CENTRE

To:

The Deputy Chief Executive (AdminB)
Indian Statistical Institute, Delhi Centre
New Delhi - 110 016.

Sir :

This is to inform you that self and my family members would be availing

(1) LTC Home Town / Bharat Darshan for the Block Year _____

(2) Declared Home Town _____ Place to Visit _____

(3) Type of Leave Sanctioned _____ From _____ To _____

(4) Likely date of departure _____ Likely date of return _____

I am not claiming LTC Advance. I shall submit the final claim after the completion of my journey

Sl.No	Name	Age	Relationship

Date :

Signature of the worker



Office Use

Permission may / not accorded.

A. O. (P.U.)

Deputy Chief Executive (AdminB)