



Indian Statistical Institute
Delhi Centre

Notice Inviting Tender

NIT No.: D/ISI/Horticulture/2020-21 / 382

Dated; October 21, 2020

Name of the work: Disposal of Dried Wood/ Logs from the campus of Indian Statistical Institute, Delhi Centre, New Delhi-110016 through Auction

1. Indian Statistical Institute (ISI) is an Institute of National importance enacted by an Act of Indian Parliament in the year of 1959. It is an autonomous body under the Ministry of Statistics and Program Implementation, Govt. of India. ISI offers several undergraduate, post graduate & Doctoral degree programs in various fields like Mathematics, Statistics, Economics, Computer Science, Quality Management Science, Operations Research etc. ISI has its head office at Kolkata with outlying centres across the country. Delhi Centre of ISI is located at 7, S. J. S. Sansanwal Marg, Opposite Katwaria Sarai, New Delhi – 110016.
2. ISI-Delhi intends to dispose off the Woods/ Logs of the olds trees which have outlived their life and uprooted by thunderstorms and accumulated in the campus of the Institute.
3. Sealed tenders are invited from the interested parties on behalf of the ISI-Delhi, for auction of “**DRIED WOODS/LOGS**” kept near the JOGGING TRACK and other areas of the Institute campus.
4. Last Date of submission of bids: 6.11.2020 upto 15:00 hrs.

Tender opening date: 6.11.2020 at 15:30 hrs. in the office of the Dy. Chief Executive (Administration), ISI- Delhi

5. The Institute reserves the right to reject the tendering process without assigning any reason whatsoever.


(Pratyush Banerjee)

Dy. Chief Executive (Administration)

TERMS & CONDITIONS OF TENDER

1. The bids must be submitted in a sealed cover duly superscripted "**BID FOR DISPOSAL OF DRIED WOODS/ LOGS THROUGH AUCTION**" so as to reach to the following address latest by 6.11.2020 till 15:00 hrs.: Bids through email/online will not be entertained/accepted.

Ms. Simmi Marwah
Administrative Officer
Indian Statistical Institute, Administrative Block,
7, S.J.S. Sansanwal Marg, New Delhi – 110 016

The bids shall be opened at 15:30 hrs on the same day in the office of the Dy. Chief Executive (Administration). Interested bidders or their authorized representative (Only 1) may participate in the tender opening process.

2. The tenders shall be accompanied with an Earnest Money Deposit (EMD) of **Rs. 10,000/-** in the form of **Demand Draft** in the favour of "**Indian Statistical Institute**" payable at **New Delhi**
3. Copy of the PAN Card and GST certificate should be enclosed with the quotation document.
4. The quotation document, copy of PAN Card and GST certificate should be duly signed and sealed by the tenderer.
5. The tender form along with the terms & conditions may be **downloaded only from ISI Delhi Centre website www.isid.ac.in**
6. The goods are offered on "**AS IS WHERE IS**" basis. The dried woods/logs kept near the jogging track in open parking and other places within ISI-Delhi campus can be inspected by the prospective bidders on any working day between Monday to Friday from **11:00 hrs. to 16:00 hrs.** For better understanding, photographs of the dried wood/logs being put up for auction are appended below:



7. The party, whose tender is finally accepted, shall have to deposit the balance amount (after adjustment of earnest money deposited) within 7 days from the date of acceptance letter issued to him/her by the Institute. If the amount is not deposited within the aforesaid period, the acceptance of offer shall stand cancelled and the earnest money shall be forfeited. It will be the responsibility of the tenderer to remove/shift the goods from the Institute campus at its own cost & responsibility. The Institute shall under no circumstances be responsible for the DRIED WOODS/LOGS KEPT NEAR JOGGING TRACK AND OTHER AREAS WITHIN ISI-DELHI CAMPUS under any Law/Acts, once auctioned.
8. After deposition of the balance amount as aforesaid, the party shall be bound to lift the woods/logs within next 10 days from the Institute Campus. If the woods are not so removed within the said period, the Institute shall not be responsible for its safe custody and the same shall lie at the sole risk and responsibility of the Grantee/Awardee. It is further made clear that if the woods are not removed within the subsequent 10 days the Grantee/Awardee shall be deemed to have forfeited all its rights and claims to the items awarded under the bid and whatever money has been deposited, shall be deemed to be forfeited. The Institute in such case shall be absolutely free to dispose of the woods in the manner it may deem appropriate.
9. The earnest money (Demand Draft) of the unsuccessful bidders will be returned back after issuance of offer letter to the successful bidder.
10. Bids shall be submitted in the prescribed format enclosed herewith.
11. The Institute reserves the right to reject any or all the bids without assigning any reason whatsoever. The decision of the Head, ISI-Delhi in this behalf and all other matters relating to this tender shall be final and binding.

**APPLICATION FORM FOR AUCTION OF “DRIED WOODS / LOGS” KEPT NEAR
JOGGING TRACK IN THE OPEN PARKING AND OTHER AREAS IN INDIAN
STATISTICAL INSTITUTE – DELHI CENTRE**

1.	Name of the applicant (in CAPITAL LETTERS)		
2.	Father's Name		
3.	In case of a Firm: (a) Name of the Firm (b) Name and Designation of the applicant (c) Type of Firm (Proprietorship/ Partnership/ Pvt. Ltd. etc.) (d) Date of Incorporation (e) Nature of Business (f) GST Regn. No.		
4.	Complete Address Contact nos. Email ID		
5.	PAN No.		
6.	Date of Birth (In case of individuals)		
7.	Details of Earnest Money Deposit	Amount	
		DD No.	
		Date	
		Bank/Branch	
8.	Experience in years (If any)		
9.	Bid Amount offered	(In figures)	(In words)

The bidder must attach his permanent residential proof, failing which the tender may be rejected. In case of an individual bidder, please attach a recent passport size colour photograph.

All the above mentioned terms & conditions are accepted by me.

Date:

Full Name & Signature
(Designation and Office seal required in
case of a Firm)