

COMPUTER CENTRE, ISI-Delhi Centre
New Delhi-110016

Gram: STATISTICA, NEW DELHI
Phone: 011-41493 909, 41493 903
FAX: 011-41493 981
E-mail: ccsupport@isid.ac.in

7, S.J.S. SANSANWAL MARG
Opposite: Katwaria Sarai Bus Stop
(Near Qutab Hotel)
NEW DELHI – 110 016 (INDIA)

Ref: ISID/FY20-21/CC-008

Sealed Quotation are invited for Supply of a Tablet Computer with Accessories

(Last date for submission of the sealed quotation is March 9th, 2021 latest by 3:00 p.m.)

Sealed quotations are invited for Supply of a Tablet Computer with Accessories (Qty. 01 ea). Quotes mentioned shall remain valid for 45 days from the last date of submission of the sealed quotation.

The sealed quotations for supply of a Tablet Computer with Accessories should be provided as per Technical details given with Price Schedule format (Annexure-I) given on page no. 2.

Any tenders which are incomplete or not as per the prescribed Technical details with Price Schedule format given at Page No. 2 (Annexure-I) will be summarily rejected.

The envelope to be marked as “**Quotation for Supply of a Tablet Computer with Accessories**” Ref: **ISID/FY20-21/CC-008** and should also contain the name and address of the Bidder. **The sealed quotations should reach us on or before March 9th, 2021 latest by 3:00 p.m.** Sealed Quotations received after the date and time mentioned above will be rejected.

The sealed quotations will be opened at 3:30 p.m. on March 9th, 2021 in the Office of Computer Committee members in the presence of such of the tenderers or their authorised representatives who may be present at that time.

ISI-Delhi Centre may at its discretion extend deadline for submission of the sealed quotation.

The envelopes shall be addressed to ISI-Delhi Centre at the following address

**Indian Statistical Institute,
Tender Box (Room No. 109),
Computer Centre,
Faculty Block-Ground Floor,
7 S. J. S. Sansanwal Marg,
New Delhi-110016.**

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Annexure-I

Price Schedule cum Technical details

Item	Product name / Item Description	QTY.	Quoted Tablet OEM Product Model	GST	Total Unit Price Inclusive GST
1 (i).	Tablet Computer with following specifications: Display Size: 11-inch (Resolution: 2388x1668 pixel) Rear Dual Camera: Wide 12MP, Ultra-Wide: 10MP Front Camera: 7MP Operating System: iOS 14.3 Storage: 256GB Connectivity: WiFi only Sensors: Face ID, Accelerometer, Barometer Battery: Built-in rechargeable lithium-polymer battery <u>Warranty: 2-year OEM Warranty</u>	01			
(ii).	Tablet OEM Stylus Pen	01			
2.	AppleCare+ 2-Year Warranty Extension Plan for Apple MacBook Air (MGN73HNA)	01			

Note: THE PUBLISHED BID IS FOR CONCESSIONAL GST@2.5%. PLEASE CHECK THE GOI NOTIFICATION DETAILS GIVEN IN THE Notification No.: 45/2017-Central Tax (Rate) dated 14/11/2017 dated 14/11/2017.

The Price Schedule cum Technical details along with duly filled in Technical details should be on Vendor/Company's Letter Head in above given format only.

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Annexure-II

Undertaking regd. Non-Blacklisting DECLARATION

1. _____ Son/Daughter/Wife of Shri ----- signatory of the agency/firm mentioned above is competent to sign this declaration and execute this tender document:
2. I have carefully read and understood all the terms and conditions of the tender and undertake to abide by them:
3. **Our company/firm has not been blacklisted by Central/State Govt./Autonomous body/PSU from participation in tendering process.**
4. This is further to undertake that we have not been debarred from bidding: -
 - (a). under the Prevention of Corruption Act, 1988; or
 - (b). the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.
5. The information/documents furnished along with the above application are true authentic to the best of my knowledge and belief. I/We am/are well aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law:

Signature of authorized person

Full Name: _____

Seal: _____

Date:

Place:

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Annexure-III

Bid Securing Declaration Form

Date: _____

Tender Ref. No. ISID/FY20-21/CC-008

TO

D.C.E. (Administration),
Indian Statistical Institute,
Delhi Centre

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) forty-five days after the expiration of the validity of my/our Bid.

Signed: _____ (insert signature of person whose name and capacity are shown)
in the capacity of _____ (insert legal capacity of person signing the Bid Securing Declaration)

Name: _____ (insert complete name of person signing the Bid Securing Declaration)

Duly authorized to sign the bid for an on behalf of (insert complete name of Bidder)

Dated on _____ day of _____ (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

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Terms and Conditions: -

01. Sealed Quotations are invited from the reputed firms who fulfil the qualifying requirements.
02. The buyer organization is an institution eligible for concessional rates of GST as notified by the Government of India. The goods for which bids have been invited fall under classification of GST concession and the conditions for eligibility of concession are met by the institution. A certificate to this effect will be issued by Buyer to the Seller after award of the Contract. Sellers are requested to submit their bids after accounting for the Concessional rate of GST. Applicable Concessional rate of GST: 2.5%, Notification No.: 45/2017-Central Tax (Rate) dated 14/11/2017 dated 14/11/2017.
03. The firms/company bidding for Tablet Computer with Accessories should be either Original Equipment Manufacturer (OEM) or should have appropriate support relationship with Tablet OEM. Note: Attested copies of the documents in support of the above requirements must be attached with sealed quotation, failing which your bid is liable to be ignored/ summarily rejected.
04. The quoted OEM shall have service office or branch in Delhi/NCR. Supportive documents must be attached.
05. The Bidder should not be currently black listed or have been blacklisted with any Government of India Agency /PSU, any State Government department. The bidder shall furnish a written declaration (Annexure-II) in this regard.
06. Agency should have Permanent Account Number (PAN) under the Income Tax Act, 1961. A copy of the PAN card along with GST No. should be enclosed with sealed Quotation only.
07. Standard Support: To be provided by the quoted OEM which includes product & technical support as per Technical details (Annexure-I).
08. For any of the Technical query contact 011-41493909/906/903 or mail at ccsupport@isid.ac.in
09. The bids must be valid for acceptance for a period of 45 days from the date of opening of the bids. However, this may be extended for the period approved by the Institute with consent of the bidder.
10. Period of Delivery: Items should be delivered within 3 weeks from the date of issue of Purchase Order.
11. The scope of work covers supplies and installation, integration and commission of Tablet Computer including Additional Accessories.
12. The mentioned Total Unit Price should be inclusive with installation services, GST and delivery charges if Any.

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13. The successful bidders shall be responsible for supply of the equipment at ISI-Delhi Centre at their own cost.
14. Total Unit Prices should be quoted in Indian Rupees only with no conditions attached.
15. Payment will be made through NEFT/RTGS within four weeks after successful delivery and installation of the item.
16. The quantity/items mentioned above is only indicative but not exhaustive, actual quantity/items may vary as per actual needs.
17. It is to be noted that none of the columns of the Price Schedule shall be left blank. Also, NIL or negative quote in any of the columns in Price Schedule will render the bid unresponsive and shall be rejected. Bidders may also note that if the bid quoted in any of the above columns is abnormally low in combination with the elements of the Price Schedule and which raises concerns about the ability of the bidder to provide the desired services, ISI-Delhi may seek clarifications, and may ask for price break-up, as to how the bidder intends to provide the desired services. If after evaluation of the clarifications given by the bidder, ISI-Delhi feels that the bidder has failed to demonstrate successfully his ability to perform the required services, ISI-Delhi may reject the bid/ proposal.
 - (ii). Bidders should clearly indicate “QUOTED” or “NOT QUOTED” as applicable against each of the listed items of the Price Schedule (Annexure-I).
 - (iii). Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regard. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
18. ISI-Delhi Centre reserves the right to place a single contract comprising all items or divided into separate contracts for each item of procurement.
19. ISI-Delhi Centre reserves the right to accept/reject any or all the tenders/quotations without assigning any reasons.
20. **Jurisdiction**: The contract shall be deemed to have been entered into at Indian Statistical Institute-Delhi Centre, New Delhi and all suits in respect of the contract shall be subject to the jurisdiction of the Courts at Delhi only.

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21. ORDER FOR ARRANGEMENT OF DOCUMENTS WITH THE SEALED BID:

- i. Copy of filled Price Schedule cum Technical details - Annexure-I duly signed and sealed by the bidder in token of having understood and agreed to the same with bid.
- ii. Undertaking regd. Non-Blacklisting DECLARATION – Annexure-II
- iii. Bid Securing Declaration Form-Annexure-III
- iii. Documents in support of Original Equipment Manufacturer (OEM) or support relationship with OEM.
- iv. Attested copy of PAN Card.
- v. Attested copy of the GST certificate.

Important: If a Vendor/Firm violates any of these terms and conditions, it shall be blacklisted.

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Sd/-

Competent Authority,
ISI-Delhi Centre,
New Delhi-110016