

INDIAN STATISTICAL INSTITUTE

(DELHI CENTRE)

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Katwaria Sarai
New Delhi – 110016

NOTICE INVITING TENDER

Tender No. D/ISI/ADMN/Extension/211/17

Dated 9th October, 2017

Sealed quotations in the prescribed format are invited from the interested vendors to carry out washing, ironing of linen, Drycleaning of blankets and curtains in the Guest House for one year from the date of work order which may be extended to one more year on satisfactory work.


Interested vendors are requested to submit their proposals in the prescribed proforma (available on our website) enclosing the following:

- (1) Quote the PAN and GST number in the Proforma with the photocopy of the same
- (2) Documents for doing the similar work previously done in Govt. Organisation/Autonomous body/PSU etc.

The last date for receipt of the quotations in sealed envelopes is **extended to 25th October, 2017 till 03.00 P.M.**

Quotations submitted after the above date and time will not be entertained.

Quotations will be opened on the same day at 03.30 P.M. The Institute reserves the right to reject any or all including the lowest quotation without assigning any reason whatsoever. Quotations not received in the prescribed format are liable for rejection.


Kaiser Alam 9/10/2017
O. S. D.

INDIAN STATISTICAL INSTITUTE

DELHI CENTRE

Subject: Quotation for washing and ironing of linen and drycleaning of curtains and blankets in the Guest House for one year.

Proforma for washing of linen etc in the Guest House

Sl. No.	Name of the item along With specifications	Description	Rate (Inclusive GST)
(1)	(2)	(3)	(4)
1	Bed Sheet Single Standard size	Only washing and Ironing (Press)	
2	Bed Sheet Double of Standard size	Only washing and Ironing (Press)	
3	Bath Towels standard size	Only washing and Ironing (Press)	
4	Hand Towels	Only washing and Ironing (Press)	
5	Pillow Covers	Only washing and Ironing (Press)	
6	Woollen Blanket (Kambal) Standard size	Dry cleaning	
7	Curtains Cotton standard size	Only washing and Ironing (Press)	
8	Curtains woollen standard size	Only washing and Ironing (Press)	
9	Bed Cover Single Standard size	Dry cleaning	
10	Bed Cover Double Standard size	Dry cleaning	

Encl.:

- 1 Photocopy of the PAN No.:
- 2 Photocopy of the GST No.:
- 3 Documents for doing the similar work previously done in Govt. Organisation / Autonomous body / PSU etc.
- 4
- 5

Date:

Name of Vendor:

Signature of the Vendor
Contact No.: