

**INDIAN STATISTICAL INSTITUTE
DELHI CENTRE LIBRARY**

Date: 1/1/2021

Sub: Quotation for the Annual Maintenance Support of KOHA LMS

The Indian Statistical Institute Delhi Centre Library inviting a sealed quotation for the annual maintenance support of KOHA LMS which is currently running on the Library local server. The firm should quote price only for the local server.

The Koha support services should include maintenance of Koha software such as:

1. Troubleshooting for operational and technical problems,
2. Continuous offsite support through email/telephone/remote login and On-site support if issues are not solved remotely.
3. Automatic database backup
4. Upgrade the latest stable version of KOHA LMS
5. Basic customization as per the need of the Library
6. Any other related to maintenance support of KOHA LMS

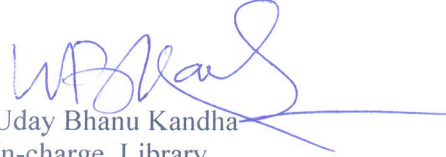
Terms & conditions:

1. The Firm shall quote the rates inclusive of all taxes
2. The bidders should have the experience of executing at least one work of similar nature like AMC of KOHA. Documentary evidence in support of the same may please be attached with the quotation.
3. Institute reserves the right to accept or reject any quotation offer without assigning any reason, whatsoever. The firm accepts that, decision to award the quotations offer will be final and may not be solely based on the lowest price.
4. Quotations not conforming to the institute terms and conditions and specifications mentioned by institute are liable to be rejected
5. The bidders should have a valid PAN card and GST Registration Certificate, copies of which shall be attached with the quotation.
6. Validity of the contract: The contract will be valid for the period of one year from the date of award of Work Order.
7. Payment terms: Payment will be released on quarterly or half yearly basis on successful execution of the contract.

Quotation to be submitted in a sealed envelope superscribing "**Annual Maintenance Support of KOHA LMS**"

To,
The Librarian,
Indian Statistical Institute - Delhi Centre,
7 S.J.S. Sansanwal Marg, New Delhi - 110016

Last date of submission of quotation 12 January 2021 by 3.00 pm


Uday Bhanu Kandha
In-charge, Library

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1. Library Website
2. Library Notice Board